
CCHSG PTFA Annual General Meeting - 20 May 2019 AGENDA

Item	Description	Responsible
1	Welcome and introductions	President Mrs Willa Jackson
2	Apologies for absence	Secretary Mrs Carol O'Neill
3	Minutes of previous Annual General Meeting held on 26 March 2018	Chair Mrs Agness O'Brien
4	Review of actions from previous Annual General Meeting	Chair
5	President/Chair's Annual Reports	Chair
6	Treasurer's Report	Treasurer Anura Dharmarathna
7	Acceptance of Annual Report & Financial Report	President/ Chair
8	Proposed Updates to PTFA's Constitution	Chair
9	Election of Office Bearers for 2019/2020 Executive Committee Members <ul style="list-style-type: none">• Chair• Vice Chair• Secretary• Treasurer Committee Members <ul style="list-style-type: none">• <i>Communications</i>• <i>Recruitment</i>• <i>PTFA Events</i>• <i>Second Hand Uniform</i>	Chair
10	Annual General Meeting ends and is followed by an Ordinary PTFA Meeting	Chair