

CCHSG Covid-19 Student Code of Conduct

We are asking all students to read and acknowledge the following so that they contribute to the safety and protection of the whole school community.

This Code of Conduct is in addition to the school rules and behaviour expectations and will remain in place for the length of time that the additional measures are required due to the Covid -19 pandemic.

All students need to follow instructions from any member of staff without question or where indicated by signage around the school. Any student not complying with the Code of Conduct or endangering others cannot remain at school and will be sent home and/or sanctioned according to the CCHSG Behaviour, Sanctions and Rewards Policy.

Social Distancing

- Maintain a 2m distance whenever possible when moving around the school, whether this be inside or outside - in the corridors, classrooms, at break, at lunch, before school and at the end of school. We recommend face coverings when moving around the school, in communal areas, and in any situation where social distance is more difficult to maintain
- Follow all Covid-19 related signs, posters and social distancing guides (e.g. yellow arrows)
- Use allocated outside year group bubble areas (marquees and school field) before school and at lunchtime
- Sit where indicated in classrooms and sit in the same seat, with the same students in the surrounding desks wherever possible
- Follow the one way system around the school **at all times** even when going to the toilet
- Enter and exit at allocated doors
- Follow instructions regarding limitations on Reception access. Go straight to registration or lesson if arriving late and ask to be marked in with the time
- Follow instructions and social distancing markers when queueing for hot lunch in the Dining Hall and sit at allocated seating for year bubble in the Dining Hall. Only go to lunch at the allocated time, following the one-way system to access the Dining Hall.
- Follow instructions and social distancing markers when queueing for pre-ordered paninis and sandwiches at the outside servery at the allocated time
- Maintain social distance at all times when out on the school field in allocated area, and moving to/from this area
- In the event of an emergency evacuation, evacuate the building as in pre-Covid-19 fire drills, quickly, safely, and in silence. Then follow instructions from staff on how to form up in socially distanced fire lines

Hygiene

- Wash hands regularly during the day with soap for at least 20 seconds, including after visiting the toilet, and before and after eating. Outside sink areas have been provided for hand washing e.g. on arrival at school
- Bring own hand sanitiser (or use the sanitiser provided by the school), use before and after eating food and at other times during the day including when you enter a different classroom. Sanitizer is available for purchase in the school canteen

- Try to avoid touching face, especially eyes, nose and mouth
- Bring own tissues. Ensure that if tissues are used e.g. after sneezing or blowing nose, they are put in the bin and hand wash/sanitise immediately. If no tissues available, cough or sneeze into an elbow or shoulder, followed by hand washing/sanitising
- Bring own filled water bottle, and if using the water stations to refill, hand wash or sanitise afterwards
- Have a face covering in school in a plastic bag for occasions when it is more difficult to maintain social distance for example when needing to speak to a teacher for one to one support. Face coverings should be plain navy, black, grey or white in colour.
- When students wear a face covering, safe handling must be adhered to:
 1. Clean hands with soap and water or alcohol based hand sanitiser before putting on and taking off the face covering
 2. Avoid touching the face covering whilst it is worn
 3. When taking off the face covering, remove it from behind/side straps, avoiding touching the front
 4. Immediately dispose of the face covering safely if it is disposable into a double layer plastic bag, seal, then place in the bin or place it in a self-seal plastic bag for washing later at home. A bin for disposable face coverings is located on the path around the school building near the staff car park
 5. Washable face coverings should be washed, at 60°C using common detergent, as soon as possible after use

Personal Responsibility

- Say no to a handshake, high five, fist bump, etc., and avoid hugging
- Not come in to school if having coronavirus symptoms or feel unwell at home, or anyone else at home has coronavirus symptoms
- Alert staff immediately if feeling unwell for any reason or experiencing coronavirus symptoms in school:
 - High temperature
 - New continuous cough
 - Loss or change of sense of smell or taste

Student will be isolated and parents contacted to collect their child and book a Covid-19 test

- Not share any personal equipment e.g. pens, pencils, books, food, drink, clothing, tissues, water bottles, art materials
- Bring student planner and own whiteboard pen and all necessary own equipment to lessons. Only bring books and equipment needed for that day
- If bringing a mobile phone to school, this should be on silent and in a pocket during the school day. Sixth Form students only may use their mobile phone as a learning resource e.g. to access to electronic text books with permission from a member of staff when required. Sixth Form students are permitted to use their mobile phone in the Common Room only
- Follow the Student IT Acceptable Use Agreement

School Uniform

- Follow guidance regarding acceptable uniform publicised to parents and students - full school uniform; PE long trousers and PE tops may be worn on PE days (navy joggers

and navy sweatshirt if PE is on successive days to facilitate kit washing); on warmer PE days, shorts and a PE top may be worn with the kilt on top for other lessons. Wear a base layer on colder days

- Sixth Form students should follow the Sixth Form Dress Code i.e. smart business dress but do not need to wear a jacket every day as long as they are smartly attired. As windows and doors will be open in classrooms a base layer may need to be worn on cooler days. Advice will be given by the PE department regarding PE kit
- Understand that non-lesson time, before school and lunch time, will be spent outside the buildings and bring to school each day:
 - Waterproof and robust outerwear (waterproof trousers and coat in) and solid, robust footwear appropriate for wet conditions
 - A bag to keep waterproofs in (lockers will not be available) and waterproof cover for backpack
 - Something waterproof and light to sit on when outside on the field – e.g. plastic bag or small picnic mat
- Bring everything needed for school each day in a suitable school bag as lockers will not be available
- Follow specific instructions given regarding PE kit if required e.g. shorts worn under PE trousers and trainers brought in a bag
- Wear your coloured year group badge or Sixth Form lanyard every day

Travel to and from school

- The [safer travel guidance for passengers](#) (28.05.2020) from UK Government needs to be gone through with parent/carer
- A face covering is mandatory for all travel on public transport including school buses – follow the guidance above about safe handling of face coverings
- On school buses sit with other students from CCHSG and with those in the year group bubble if possible
- Where possible and practical walk or cycle to school, and consider being dropped off further away from school if travelling by car

Any student who needs emotional well-being support should see their Year Leader or Pastoral Assistant.

Students will be asked to acknowledge they have read and understood this Code of Conduct.

If all students follow this Covid-19 Code of Conduct it will help to keep our whole community safe.