

Colchester County High School for Girls

A Specialist Science College &
A Specialist Language College



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Headteacher: Gillian Marshall MSc

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Dear Parent



Discount Rail Season Tickets for CCHSG Students on Abellio Greater Anglia Trains

CCHSG participates in a scheme to provide discount season tickets for students travelling to and from school by rail. The school itself receives no financial benefit from this scheme.



The scheme provides not only an annual or a full-term season ticket option (although short-term tickets will be available through to May 2015 for those sitting exams), but also an option to obtain monthly tickets on a direct debit subscription basis. Tickets will only be valid for travel on Abellio Greater Anglia services to Colchester but will include weekends and school holidays for annual tickets. Tickets will be available for purchase up to one month in advance via either telephone or online.



Students under 16 will get up to 10% off the child rate. Students aged 16-18 will get up to 50% off the adult rate.

A photocard will be required to support the season ticket.

The **online purchase procedure** is attached.

If your daughter currently does not travel by rail and you decide to adopt this mode of transport, please email office@colchestergirls.essex.sch.uk with the details so that we can amend our record of your daughter's daily travel arrangements.

If you have any significant issues with the scheme that cannot be resolved directly with Abellio Greater Anglia, please feel free to contact me at the school.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Kim Balshaw'.

Kim Balshaw
School Business Manager



Season Ticket Online Purchase Procedure

- 1) In order to inform your final decision on whether to go with the rail option, use the purchase process from 3) to 8) below to ascertain the price of the ticket, but do not 'Checkout Now'.
- 2) If you decide to take the rail option, obtain a photocard from the ticket office at any manned rail station (you will need a passport-size photograph).
- 3) Go to the site:
<http://www.greenrailtravel.co.uk/acatalog/Scholars-Season-Tickets.html>
- 4) Choose either an 'Academic Year Pass' or 'A Pass for One Term' by clicking the linked title or picture.
- 5) In the new confirmatory window, click 'CHOOSE YOUR DESTINATION'.
- 6) In the next new window, click 'Colchester'.
- 7) In the next window,
 - a. Select 'Colchester High School for Girls' in answer to Question 1.
 - b. Complete the answers to Question 2. (If your chosen origin station does not appear in the drop-down menu, you will need to call the Abellio Greater Anglia Business Travel Team on 0345 600 7245 (Option 3) between 09:00-17:00 Monday - Friday (Excluding Bank Holidays)).
 - c. Enter your daughter's name and photocard number.
 - d. Press 'Add to Cart'.
 - e. Go to the top right of the window and press 'View Cart'.
- 8) The next window displays the season ticket details. Once checked, press 'Checkout Now'.
- 9) Check out in the normal way. If you do not already have an account with Abellio Greater Anglia, you will have to set one up as part of this process.