

COLCHESTER COUNTY HIGH SCHOOL FOR GIRLS
58A CEIAG PROVIDER ACCESS POLICY STATEMENT

COMMITTEE	Curriculum & Student Matters
SLT RESPONSIBLE	Suzanne Parrott Assistant Headteacher
REVIEW	Annually or following changes to Statutory Guidance
POLICY REVIEWED	January 2018
REVIEW DUE	January 2019
APPROVED BY THE GOVERNING BODY	31 January 2018

A provider wishing to request access should contact Suzanne Parrott, Assistant Headteacher (Head of Sixth Form)

Telephone: 01206 576973; Email: Office@colchestergirls.essex.sch.uk for the attention of Suzanne Parrott

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact the named person detailed on the front of the policy via Telephone: 01206 576973 or email: Office@colchestergirls.essex.sch.uk.

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students:

	Autumn Term	Spring Term	Summer Term
Year 8	PSHCE University Technical Colleges and studio schools	PSHCE KS4 curriculum options	
Year 9	PSHCE KS4 careers education	PSHCE KS4 careers education	Enterprise Education
Year 10	PSHCE – employment	Enterprise Education	

	Autumn Term	Spring Term	Summer Term
Year 11	PSHCE- opportunities at 16		
Year 12	Forward Thinking Day - Apprenticeships - HE providers	Individual sessions with our impartial Careers Adviser: future education, training and employment options	PSHCE – HE providers
Year 13	PSHCE – HE and higher apprenticeship applications	PSHCE – employment	

Providers should contact the school to identify and arrange suitable opportunities for communicating information to students.

The school policy on safeguarding available on www.cchsg.com sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall or classrooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available IT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Library, which is managed by the school librarian. The Careers Library is available to all students at lunch and break times.

Policy Links

58 CEAIG Policy

A3 Safeguarding & Child Protection Policy

<http://www.cchsg.com/index.php/component/k2/item/545-safeguarding-and-child-protection-policy>